



Date: 06/09/2024

To,

The Manager
Listing Department
BSE Limited - SME
P.J. Towers Dalal Street,
Mumbai-400001
Scrip Code: 544199
Scrip ID: GEMENVIRO

Sub.: Intimation of Cut-off Date for E-Voting in respect of 11th AGM to be held on Monday, September 30, 2024.

Dear Sir/ Ma'am,

In terms of the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, applicable Secretarial Standards, Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and relevant circulars issued by MCA & SEBI, the Company is pleased to provide remote e-voting facility to its Members in respect of the business to be transacted at the AGM and facility of casting vote through e-voting system during the AGM to the Members participating in the AGM. Necessary arrangements have been made by the Company with CDSL for providing facility of voting through remote e-Voting, participation in the AGM through VC/OAVM facility and e-Voting during the AGM.

The voting rights of the shareholders (for remote e-voting or e-voting at AGM) shall be in proportion to their shares of the paid-up equity share capital of the Company as on Monday, September 23, 2024 (i.e. Cut-off date).

The details of remote e-voting are given below:

- Commencement of remote e-voting : From 9:00 A.M. on Friday September 27, 2024
- End of remote e-voting : Up to 5:00 P.M. on Sunday September 29, 2024

The remote e- voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by CDSL upon expiry of aforesaid period. During the aforesaid period, Members of the Company holding shares either in physical or dematerialized form, may cast their vote by remote e-Voting before the AGM.

Mr. Hemant Kumar Sajani, Practicing Company Secretary (Fellow Membership No. 7348 and Certificate of Practice No. 14214) has been appointed as the Scrutinizer, by the Company, to

GEM ENVIRO MANAGEMENT LIMITED
(Formerly Known as GEM Enviro Management Private Limited)
Waste Management Agency (WMA)

Reg. Office : Unit no.203, Plaza- 3, Central Square, Bara Hindu Rao, Delhi- 110006, Ph. No.011-49068377/9654991840
Email : info@gemrecycling.com, Web : www.gemrecycling.com, CIN No. : U93000DL2013PLC247767

scrutinize the e-voting process (remote e-voting and e-voting at AGM), in a fair and transparent manner.

Kindly take the above on record and oblige.

Thanking you,

Yours Faithfully

For **GEM Enviro Management Limited**
(Formerly known as GEM Enviro Management Private Limited)

SACHIN Digitally signed by
SACHIN SHARMA
SHARMA Date: 2024.09.06
16:53:36 +05'30'

Sachin Sharma
Managing Director
DIN: 05281526